ERC Starting & Consolidator Grant 2019 in Horizon 2020

Formal Application Criteria and Budget Calculation

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Scope

- Support of excellent Principal Investigators (PIs) at the career stage at which they are starting / consolidating their own independent research team or programme.

- Support of projects, which are carried out by (individual (trans-)national research teams headed by) a single PI of any nationality from anywhere in the world at a host organisation in MS/AC.

- Research project is expected to be implemented within the territory of a MS or AC. This does not exclude field work or other research activities in cases where these must necessarily be conducted outside a MS or AC in order to achieve the scientific objectives of the project/activity.
Research Topic (bottom-up approach)

• Any field of research with particular emphasis on the frontiers of science, scholarship and engineering.

• In particular, proposals of an interdisciplinary nature, which cross the boundaries between different fields of research, pioneering proposals addressing new and emerging fields of research or proposals introducing unconventional, innovative approaches and scientific inventions are encouraged.

• Not within the scope of Annex I of the Euratom Treaty directed towards nuclear energy.

• Ground-breaking nature, high-risk/high-gain, ambition and feasibility of the scientific proposal.
Reference date

- The **date of the actual award of the first PhD** (or equivalent doctoral degree) according to the national rules in the country where the degree was awarded
  - **StG**: > 2 and ≤7 years prior to 1 January 2019
  - **CoG**: >7 and ≤12 years prior to 1 January 2019

Cut-off date

- **StG**: PhD awarded from 1 January 2012 to 31 December 2016 (inclusive)
- **CoG**: PhD awarded from 1 January 2007 to 31 December 2011 (inclusive)
Research independence and maturity

• Already shown (the potential for - StG) research independence and evidence of maturity

• Important publications without the participation of their PhD supervisor
  *StG*: at least one; *CoG*: several

• Promising track record of early achievements appropriate to their research field and career stage (Part B1.b)
Time commitment

- min. 50% of their total working time in MS or AC (StG, CoG)
- min. 50% of their total working time on the ERC project (StG)
- min. 40% of their total working time on the ERC project (CoG)

In practise

- 70 - 80% of their total working time on the ERC project (StG)
- 50 - 70% of their total working time on the ERC project (CoG)
Reduction of the effective elapsed time since the award of the first PhD

- For **maternity** by 18 months or by the actual of maternity leave taken for each child born **before or after** the PhD award.

- For **paternity** by the actual amount of paternity leave taken for each child born **before or after** the PhD award.

- For **long-term illnesses** (over ninety days for the PI or a close family member - child, spouse, parent or sibling), clinical training or **national service** by the document amount of leave actually taken by the PI for each incident which occurred **after** the PhD award.
Restrictions on (re-)submission of proposals (1/2)

- A PI whose proposal is evaluated as **category B at step 1** in the Starting or Consolidator Grant calls 2018 may **not** submit a proposal to the Starting or Consolidator Grant calls 2019.

- A PI whose proposal is evaluated as **category C** in the Starting or Consolidator Grant calls 2017 or 2018 may **not** submit a proposal to the Starting or Consolidator Grant calls 2019.

- A researcher may participate as PI in only **one ERC frontier research project** at any one time.
Restrictions on (re-)submission of proposals (2/2)

- A PI whose proposal was rejected on the grounds of a breach of research integrity in the calls for proposals under Work Programme 2017 or 2018 may not submit a proposal to the calls for proposals made under Work Programme 2019.

- A researcher participating as PI in an ERC frontier research project may not submit a proposal for another ERC frontier research grant, unless the existing project ends no more than two years after the call deadline.

- A PI who is a serving Panel Member for a 2019 ERC call or who served as a Panel Member for a 2017 ERC call may not apply to a 2019 ERC call for the same type of grant.
No restriction apply

- A PI whose proposal was evaluated as **category A** in the StG or CoG Grant call for proposals under Work Programme 2018 may submit a proposal to the StG or CoG calls for proposals made under Work Programme 2019.

- A PI whose proposal is evaluated as **category B at step 2** in the StG or CoG calls for proposals under Work Programme 2018 may submit a proposal to the StG or CoG calls for proposal made under Work Programme 2019.
Host Organisation - Eligibility Criteria 1/3

- Established in an **EU Member State (MS)** or an **Associated Country (AC)** as a legal entity created under national law, or it may be an International European Interest Organisation, The European Commission’s Joint Research Centre (JRC) or any other entity created under EU law.

- Any type of legal entity, **public or private**, including universities, research organisations and undertakings can host PIs and their teams.

- **Engagement of the PI** for at least the duration of the project.
Commitment to offer appropriate conditions for the PI to independently manage the ERC funded research and must ensure that the PI is able to:

- Apply for funding independently
- Manage the research and the funding for the project and make appropriate resource allocation decisions
- Publish independently as senior author and include as co-authors only those who have contributed substantially to the reported work
- Supervise team members, including research students, doctoral students or others
- Have access to appropriate space and facilities for conducting the research
Further host institutions and their funding

• It is expected that the host institution will be the only participating legal entity.

• However, where they bring scientific added value to the project, additional team members may be hosted by additional legal entities which will be eligible for funding, and which may be legal entities established anywhere, including outside the EU or Associated Countries, or international organisations.

• Legal entities established outside the EU or Associated Countries shall be eligible for funding provided that their participation is deemed essential for carrying out the action.
1 - General information

- the research proposal, including an abstract of the project proposal
- the chosen ERC panel for evaluation and
- Declarations related to the proposal and the participation in H2020

- The PI must indicate the most relevant ERC panel for evaluation of his/her proposal and choose one or more ERC keywords related to the research fields

- In the case of interdisciplinary proposals the PI has indicated a “secondary evaluation panel”.
Part A - Administrative Forms 2/4

2 - Administrative data of participating organisations and PI

• PIC of the Technische Universität Wien:
  999979888

• Contact person of the Host Institution:
  Person of the institute nominated in accordance with the Head of Institute

3 - Budget

• given in whole Euros (integer), not thousands of Euros
• corresponding exactly to part B.2c.
Part A - Administrative Forms 3/4

4 - Ethics

• **Has to be completed** even if there are no issues
  (simply confirm that none of the ethical issues apply to the proposal)

• In case of **YES** to any of the questions:
  *Ethics Self-Assessment* and **additional ethics documentation**
Section 5 - Call specific questions

• the academic training of the PI,

• declarations related to eligibility and

• permission statements on data-related questions (the data-related consents are entirely voluntary)

• Applicants will also be asked whether a proposal was previously submitted to the ERC, and in case of affirmative answer the applicant will be asked to specify the details of the most recent application

Possible request for exclusion of up to three reviewers
Part B - Research Proposal

- Consists of **Part B1** and **Part B2**

- **Mandatory templates** provided in the Submission Service System (PPSS)

- The Research Proposal (Part B1 and B2) and all supporting documentation should be uploaded and submitted via PPSS as **PDF files**.

- Make sure all **file names** contain the “Proposal Short Name”, such as PartB1_(Proposal-Short-Name).pdf and PhD_(Proposal-Short-Name).pdf
Part B1. Research Proposal and the PI 1/3

- The panel members will only evaluate part B1 at step 1 of the evaluation.

- The panel members are generalists whose expertise will have to cover a wide range of proposals within a research field.

- For this reason you should ensure that part B1 is as complete and detailed as possible.

- PIs should pay attention to the extended synopsis (part B.1.a) and should not consider it as simply complementing part B2.

- It is important that the extended synopsis contains all essential information including the feasibility of the scientific proposal.
Part B1. Research Proposal and the PI 2/3

Cover page

a. Extended Synopsis of the Scientific Proposal (max. 5 pages)
b. Curriculum vitae (max. 2 pages)
c. Early achievements track-record (max. 2 pages)

Cover page

- Name of the Principal Investigator (PI)
- Name of the PI’s host institution for the project
- Proposal full title
- Proposal short name
- Proposal duration in months
- Proposal abstract
  1/2 page, must be a copy/paste of proposal abstract (part A.1)

For inter-disciplinary /cross-panel proposals:
Please indicate the additional ERC review panel(s) and explain why the proposal needs to be considered by more than one panel.
Part B1.a Extended Synopsis of the Scientific Proposal

- Concise presentation of the scientific proposal, with particular attention to the ground-breaking nature of the research project and the feasibility of the outlined scientific approach.

- Description the proposed work in the context of the state of the art of the field.

- References to literature included in a reference style commonly used in your discipline (do not count towards the page limit).
## Part B1.a Extended Synopsis vs. Evaluation Criteria

### 1. Research Project

**Ground-breaking nature, ambition and feasibility**

### Starting, Consolidator, Advanced and Synergy

**Ground-breaking nature and potential impact of the research project**

- To what extent does the proposed research address important challenges?

- To what extent are the objectives ambitious and beyond the state of the art (e.g. novel concepts and approaches or development between or across disciplines)?

- To what extent is the proposed research high risk/high gain (i.e. if successful the payoffs will be very significant, but there is a higher-than-normal risk that the research project does not entirely fulfil its aims)?

### Scientific Approach

- To what extent is the outlined scientific approach feasible bearing in mind the extent that the proposed research is high risk/high gain (based on the Extended Synopsis)?
Part B1.b Curriculum Vitae

- **Standard academic and research record** included a suggested outline in the Part B1 template

- The **structure of the CV** may be modified

- Any **research career gaps and/or unconventional paths** clearly explained

- The **Funding ID of all ongoing and submitted grants and funding of the PI**
  - a table format in the part B.1. template
  - does not count towards page limits
Part B1.c Early achievement track-record 1/2

- List your **important achievements**

- Including your **most important publications**
  - **StG**: Up to five
  - **CoG**: Up to ten

  Highlighting those as **main author** and/or without the **co-authorship of your PhD supervisor**

  **Properly referenced**, including **all authors** in the published order
Part B1.c Early achievement track-record 2/2

- list of achievements reflecting the track record

1. **Publications** in major international peer-reviewed multi-disciplinary scientific journals and/or in the leading international peer-reviewed journals, peer-reviewed conferences proceedings and/or monographs of their respective research fields, listing **up to five (StG)** or **up to ten (CoG)** representative publications, those as main author or without the presence as co-author of their PhD supervisor, and the number of citations (excluding self-citations) they have attracted (if applicable).

2. **Research monographs** and any translations thereof (if applicable)

3. **Granted patent(s)** (if applicable)

4. **Invited presentations** to internationally established conferences and/or international advanced schools (if applicable)

5. **Prizes, Awards, Academy memberships** (if applicable)
Part B1.c  EATR vs. Evaluation Criteria

2. Principal Investigator

Intellectual capacity and creativity

Starting and Consolidator

To what extent has the PI demonstrated the ability to conduct ground-breaking research?

To what extent does the PI provide evidence of creative independent thinking?

To what extent does the PI have the required scientific expertise and capacity to successfully execute the project?
max. 15 pages, references do not count towards the page limit

a. State-of-the-Art
b. Methodology
c. Ressources (including project costs)

• To be evaluated at step 2 only

• In addition to the panel members (who act as „generalists“), the ERC evalutations rely on input from remote referees (who bring in the necessary specialised expertise).

• Remote referees deliver their individual assessments by electronic means and do not participate in panel meetings.
• Description of the scientific, technical, and/or scholarly aspects of the project more in detail demonstrating the ground-breaking nature of the research, its potential impact and research methodology.

• The fraction of the applicant’s research effort that will be devoted to this project and a full estimation of the real project costs also need to be indicated.

• You should avoid a repetition of the extended synopsis in Part B1. At step 2 of the evaluation process Part B2 is evaluated together with Part B1.

• References to literature do not count towards the page limit.
Part B2.a State of the Art and Objective

- Specify the **objectives of the proposal**, in the context of the state of the art in the research field.

- When describing the envisaged research it should be clear how and why the proposed work is **important for the field**, and what **impact** it will have if successful, such as how it may open up **new horizons** or **opportunities** for science, technology or scholarship.

- Specify any **particularly challenging** or **unconventional aspects** of the proposal, including **multi** - or **interdisciplinary aspects**.
### Part B2.a  State of the Art and Objectives vs. Evaluation Criteria

#### 1. Research Project

**Ground-breaking nature, ambition and feasibility**

<table>
<thead>
<tr>
<th>Starting, Consolidator, Advanced and Synergy</th>
</tr>
</thead>
</table>

*Ground-breaking nature and potential impact of the research project*

**To what extent does the proposed research address important challenges?**

**To what extent are the objectives ambitious and beyond the state of the art (e.g. novel concepts and approaches or development between or across disciplines)?**

**To what extent is the proposed research high risk/high gain (i.e. if successful the payoffs will be very significant, but there is a higher-than-normal risk that the research project does not entirely fulfil its aims)?**
Part B2.b Methodology

• Describe the proposed methodology in detail including any key intermediate goals.

• Explain and justify the methodology in relation to the state-of-the-art, and particularly novel or unconventional aspects addressing “high-risk/high-gain” balance.

• Highlight any intermediate stages where results may require adjustments to the project planning.

• In case of team members engaged by another host institution: their participation has to be fully justified by emphasizing the scientific added value they bring to the project.
Part B2.b Methodology vs. Evaluation Criteria

To what extent is the proposed research high risk/high gain (i.e. if successful the payoffs will be very significant, but there is a higher-than-normal risk that the research project does not entirely fulfil its aims)?

**Scientific Approach**

To what extent is the outlined scientific approach feasible bearing in mind the extent that the proposed research is high risk/high gain (based on the Extended Synopsis)?

To what extent are the proposed research methodology and working arrangements appropriate to achieve the goals of the project (based on the full Scientific Proposal)?

To what extent does the proposal involve the development of novel methodology (based on the full Scientific Proposal)?

To what extent are the proposed timescales, resources and PI commitment adequate and properly justified (based on the full Scientific Proposal)?
• Use of the **budget table template** strongly recommended

• State the amount of funding considered **necessary to fulfil the research objectives**. The project cost estimation should be as accurate as possible. The requested budget should be **fully justified** and in proportion to the actual needs.

• Specify your **commitment to the project** and how much time you are willing to devote to the proposed project.

• When estimating your **personnel costs** take into account the **dedicated working time to run the project**.
• Describe the **size and nature of the team**, indicating, where appropriate, the key team members and their roles, e.g.
  
  • PI:
  • Postdoc 1: will work on WP1 and must have a background in...
  • Postdoc 2: will work on WP2 and must have a background in...
  • PhD 1. will work on … and can have a background in… or in …
  • Other like experts need to be explained as well
  
  Pay attention to gender balance.

• The **participation of team members engaged by other host institutions** should be **justified** in relation to the additional financial cost this may impose.
Team composition AdG and StG/CoG

ERC Sample 2013 covering 1000 funded ERC projects:
StG/CoG PI employs around 5-6 team members

Figure 3.10: Composition of ERC project teams

- **Technician**
- **Student**
- **Senior staff**
- **Other, incl admin**
- **PhD student**
- **Post doc**
- **PI**
Team composition
Great variety across projects

Team composition depends on Domain, Panel and Country:
- Life Sciences largest teams;
- Physical Sciences and Engineering slightly smaller; and
- Social Sciences and Humanities smallest teams

On average per stream:
- StG teams PI + 5-6 team members: 2 Postdoc, 1-2 PhDs, Graduate Student or support
- AdG teams, PI + 8 team members: 3 Postdoc, 2 PhD, 1 Senior staff member, 1 support
Part B2.c Ressources 2/4

• Specify any existing resources that will contribute to the project.

• Describe other necessary resources, such as infrastructure and equipment.
  • Depreciation and percentage of use

• Include a short technical description of the requested equipment, why you need it and how much you plan to use it for the project.
• Include a realistic estimation of the costs for Open Access to the project outputs.

• Costs for providing immediate Open Access to publications (article processing charges/book processing charges) are eligible if they are incurred during the lifetime of the project.
Open Access to Scientific Publications

ERC Model Grant Agreement, Art. 29.2
“The beneficiary must ensure open access (free of charge, online access to any user) to all peer-reviewed scientific publications relating to its results.”

HOW TO ACHIEVE OPEN ACCESS IN HORIZON 2020

**SELF-ARCHIVING**
‘GREEN’ OPEN ACCESS

- deposit the final peer-reviewed manuscript in a repository of your choice.
- Researchers must ensure open access to the publication within at most 6 months (12 months for publications in the social sciences and humanities).

**OPEN ACCESS PUBLISHING**
‘GOLD’ OPEN ACCESS

- publish in open access journals or in hybrid journals.
- Article processing charges are eligible for reimbursement during the duration of your project. Hybrid journals sell subscriptions (i.e. closed access) AND offer the option of making some individual articles open access.

**BOTH OPTIONS ARE POSSIBLE**

- if the gold route is chosen the article must also be deposited in a repository to comply with Article 29.2.
Open Access at TU Wien (Library)

Publisher Contract (Gold Open Access)

- Licensing agreements of TU Library with exclusive publishers
- TU Library bear the costs
- For TU staff only
- Open access publication included in licensing

Publication Fund (Gold Open Access)
Funding of single articles - Pre-conditions

- TU staff
- Publication in an open access journal
- Costs not yet funded by other means
- Charges of publication ≤ EUR 2.000
Open Access at TU Wien (Library)

TU Repositorium (Green Open Access)

- Self-archieving
- After blocking period
- Long- term archiving (free of charge)
- Citable link (URN)
- To be found world wide

Further information:
http://repositorium.tuwien.ac.at
If additional funding (StG: € 500,000 und CoG: € 750,000) is requested for

- covering eligible “start-up” costs for a PI moving from another country to the EU or an Associated Country as consequence of receiving an ERC grant and/or

- the purchase of major equipment and/or

- access to large facilities,

this also needs to be fully justified and

it should be listed in cost category “C2. Other Direct Costs with no overheads”.
Funding

- Up to a maximum of €1,500,000 (StG) / €2,000,000 (CoG) for a period of 5 years (pro rata for projects of shorter duration).

- Up to an additional €500,000 (StG) / €750,000 (CoG) can be requested in the proposal to cover
  a. eligible “start-up” costs for PIs moving to a MS or AC from elsewhere as a consequence of receiving the ERC grant
  b. and/or the purchase of major equipment and/or
  c. access to large facilities.
  As any additional funding is to cover major one-off costs it is not subject to pro-rata reduction for projects of shorter duration.

- Up to 100% of the total eligible and approved direct costs and of flat-rate financing of indirect costs on the basis of 25% of the total eligible direct costs (excl. direct costs for subcontracting / costs of resources made available by third parties not used on the premises of the host institution).
Funding - Direct Costs

Direct costs are costs that are directly linked to the action implementation and can therefore be attributed to it directly, such as:

- Personnel costs
- Costs for subcontracting
- Other direct costs such as
  - Travel costs and related subsistence allowances
  - Depreciation costs for equipment
  - Costs for other goods and services (consumables and supplies; dissemination (including open access), protection of results; certificates on the financial statements, translations and publications)
  - Costs for large research infrastructures
Funding - Indirect Costs

**Indirect costs** cannot be identified as directly attributable to the project, but which are incurred in direct relationship with the project’s direct eligible costs, such as:

- Costs related to general administration and management
- Costs of office or laboratory space, including rent or depreciation of buildings and equipment, and related expenditure such as water, heating, electricity
- Maintenance, insurance and safety costs
- Communication expenses, network connection charges, postal charges and office supplies
- Common office equipment such as PCs, laptops, office software
- Miscellaneous recurring consumables
- 25% of the total eligible direct costs
Non-eligible Costs

- Costs related to return on capital
- Debt and debt service charges
- Provisions for possible future losses or debts
- Interest owed
- Doubtful debts
- Currency exchange losses
- Bank costs charged by the beneficiary’s bank for transfer from the Agency
- Excessive or reckless expenditure
- Deductible VAT
- Costs reimbursed under another EU grant
Part B - The supporting documentation

• The **host institution support letter** (template available on PPSS) should be printed on paper with the official letterhead of the Host Institution, originally signed, stamped and dated by the institution’s legal representative.

• The documents proving the **eligibility of the PI for the grant**, i.e. the PhD certificate clearly indicating the date of award and, **in case of an extension of the eligibility period** has been requested, the relevant documentary evidence.

• **Any additional supporting documents** (i.e. ethic self-assessment and supporting documentation for the ethics review procedure)

• Copies of official documents can be submitted in **any of the EU official languages**. Document(s) in any other language must be provided together with a certified translation into English.
Host Commitment Letter

TU internal procedure to receive the host institution support letter

1. PI sends an e-mail with following documents to the European and International Research Support (EIRS) (siegfried.huemer@tuwien.ac.at, cc: ann-christin.kehrberg@tuwien.ac.at)
   - formless supporting letter of the Head of Institute
   - budget calculation sheet
   - pre-filled template of the Commitment of the Host Institution letter

   **Deadline**: 2 weeks before the submission deadline
   (StG: 3.10.18; CoG: 22.01.19)

2. EIRS checks the documents and sends them to the Vice Rector Fröhlich

3. Vice Rector Fröhlich signs the commitment on official paper and it will be sent electronically / by mail to the PI
Part B - Layout

Mandatory parameters for the layout of part B:

- Page format: A4
- Font Type: Times New Roman, Arial or similar
- Font Size: at least 11
- Line Spacing: single
- Margins: 2 cm side; 1,5 bottom
- Each proposal page shall carry a header presenting the PI´s last name, the acronym of the proposal, and the reference to the respective proposal section (Part B1 or Part B2).
Part B - Clarity

• well understandable

• precise wording and descriptions
• clear definitions
• concrete examples
• ERC vocabulary

• „reader-friendly“ layout
  – sufficient spaces
  – highlighting key messages (text boxes with short summaries, bullet points, balanced use of bold fonts)
  – High quality figures
  – time tables, Gantt charts, etc.
EVALUATION: PANEL MEMBERS AND REMOTE REFEREES

SOCIAL SCIENCES AND HUMANITIES (6 Panels)

Physical Sciences and Engineering (10 Panels)

Life Sciences (9 Panels)

- LS1 Molecular & Structural Biology and Biochemistry
- LS2 Genetics, Genomics, Bioinformatics, Systems Biology
- LS3 Cellular and Developmental Biology
- LS4 Physiology, Pathophysiology and Endocrinology
- LS5 Neurosciences and Neural Disorders
- LS6 Immunity and Infection
- LS7 Diagnostic Tools, Therapies and Public Health
- LS8 Evolutionary, Population and Environmental Biology
- LS9 Applied Life Sciences and Non-Medical Biotechnology

Remote Referees „Specialists“
Step 2

10-15 Members/Panel „Generalists“
Step 1 and Step 2

list of previous panel members: http://erc.europa.eu/evaluation-panels

(FFG 2014)
Step 1 by generalists (part B1 a-c)

1. **Individual assessment**
3 - 4 panel members read the whole part, the remaining panel members only the abstract

2. **Panel meeting (discussion) and panel ranking**
   A: sufficient quality to pass to step 2
   B: high quality but not enough to pass to step 2
   C: not sufficient quality to pass to step 2
Evaluation 3/4

Step 2 by generalists and experts (part B1 & B2)

1. Individual assessment
   4 - 6 panel members (old and new ones) and 2 - 3 external referees

2. Interview in Brussels

3. Panel meeting without experts (discussion)

4. Final panel ranking by the panel members
   A: fully meets ERC’s excellence criterion and recommended for funding if sufficient funds are available
   B: meets some but not all elements of ERC’s excellence criterion and will not be funded
Evaluator’s opinion after few minutes of reading

• What is the problem / the research challenge?
• Why is the problem important?
• Why was the problem not solved until now?

• What is the new idea/approach?
• Is this groundbreaking research?

• What are the concrete research objectives?

• Is this PI likely to succeed with the project?
Evaluation Criteria 1/4

Scientific excellence is the sole criterion of evaluation and will be applied to the evaluation of both:

1. Research Project - Ground-breaking nature, ambition and feasibility
   i. Ground-breaking nature and potential impact of the research project
   ii. Scientific Approach

2. Principal Investigator - Intellectual capacity, creativity and commitment
   i. Intellectual capacity and creativity
   ii. Commitment
Evaluation Criteria 2/4

1. Research Project - Ground-breaking nature, ambition and feasibility

i. Ground-breaking nature and potential impact of the research project

• To what extent does the proposed research address important challenges?
• To what extent are the objectives ambitious and beyond the state of the art (e.g. novel concepts and approached or development across disciplines)?
• To what extent is the proposed research high risk/high gain?
Evaluation Criteria 3/4

1. Research Project - Ground-breaking nature, ambition and feasibility

ii. Scientific Approach

• To what extent is the outlined scientific approach feasible bearing in mind the extent that the proposed research is high risk/high gain (based on the Extented Synopsis)?

• To what extent is the proposed research methodology appropriate and working arrangements appropriate to achieve the goals of the project (based on the full Scientific Proposal)?

• To what extent does the proposal involve the development of novel methodology (based on the full Scientific Proposal)?

• To what extent are the proposed timescales and resources and PI commitment adequate and properly justified (based on the full Scientific Proposal)?
2. Principal Investigator - Intellectual capacity, creativity and commitment

i. Intellectual capacity and creativity

• To what extent has the PI demonstrated the conduct ground-breaking research?
• To what extent does the PI provide evidence of creative independent thinking?
• To what extent have the PI required scientific expertise and capacity to successfully execute the project?

ii. Commitment: To what extent does the PI demonstrate the level of commitment to the project necessary for its execution and the willingness to devote a significant amount of time to it.
Step 1: EU Login registration - Getting a user ID with the Commission

- mandatory in order to be able to use the proposal submission

Step 2: Access the proposal submission system

- access to the system is provided from the topic’s page after selecting the “Submission Service” and choosing the required action type.
Step 3: Create a draft proposal (pre-registration) 1/2

- Filled in pre-registration data for the proposal will be used by the ERCEA in order to plan the evaluation

- No access to this page again after its completion and progression to Step 4 (but certain data can be modified at a later stage)

- Careful choice of the correct PIC-number of the host institution and e-mail address of the Principal Investigator
Step 3: Create a draft proposal (pre-registration) 2/2

- Creation of the draft proposal by the PI recommended. The person who creates the proposal becomes the primary coordinator contact and determines the access rights of other people to the proposal.

- Short summary information is copied to the abstract field in Part A - section 1, where it can be modified (see step 5)

- Chosen ERC Review Panel can be later modified in Part A - section 1
Step 4: manage Your Related parties and Access Rights

• Addition of **additional organisations** and **access to other contact persons** (full access or read-only rights)

• Recommendation: “read-only access” to **partner / collaborator contacts**

• Details of the **PI and the main host institution contact person**, are **not-editable in the forms**

• Possible return to step 4 at any point of the submission to add or delete any contact person or to change the access rights. Save your data before leaving step 4. Once the coordinator saves the changes, an automatic invitation is sent to all contacts’ e-mail addresses.
Step 5. Edit proposal

- From this step you can edit the administrative forms, view the history, print the draft proposal, download templates, upload files and submit the proposal by clicking on the relevant button.

- Please use the functionality “Validate form” button to check the validity and completeness of your data.
Step 6: Submit

- Reaching this step means that the proposal is submitted.

- You can download the proposal, re-edit the proposal, going back to step 5, continue to modify the proposal and submit revised versions overwriting the previous one right up until the deadline and withdraw/delete the proposal before the call deadline.
Links

**ERC Starting Grant Call** (description, documents, submission service)

**Participant Portal Submission Service Desk** (+32 (2) 29 92222)
DIGIT-EFP7
-SEPSUPPORT@ec.europa.eu

**ERC Homepage**
http://erc.europa.eu/

**National Contact ERC**
https://www.ffg.at/europa/h2020/erc

**ERC funded projects**
https://erc.europa.eu/projects-figures/erc-funded-projects

**Previous ERC Panel Members**

**EUFS-Homepage (Factsheets, Checklisten, Budgetkalkulationstabellen, etc.)**
http://www.tuwien.ac.at/dle/eufs/erc/
### Indicative Information – time table

<table>
<thead>
<tr>
<th>Call Identifier</th>
<th>ERC Starting Grant 2019</th>
<th>Consolidator Grant 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call opening</td>
<td>14/09/2018</td>
<td>24/10/2018</td>
</tr>
<tr>
<td>Call closure</td>
<td>17/10/2018</td>
<td>07/02/2019</td>
</tr>
<tr>
<td>Budget million EUR</td>
<td>580 (390)</td>
<td>602 (314)</td>
</tr>
<tr>
<td>(estimated no. of grants)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planned dates to inform</td>
<td>22/05/2019</td>
<td>23/07/2019</td>
</tr>
<tr>
<td>applicants</td>
<td>28/08/2019</td>
<td>18/12/2019</td>
</tr>
<tr>
<td>Indicative date for</td>
<td>05/01/2020</td>
<td>26/04/2020</td>
</tr>
<tr>
<td>signature of grant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>agreement</td>
<td></td>
<td></td>
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</tbody>
</table>
Submission Deadlines

ERC-2019-StG: 17 October 2018, 17:00.00 (Brussels local time)
ERC-2019-CoG: 7 February 2019, 17:00.00 (Brussels local time)

FFG - ERC Proposal Reading Day, 25 September 13:00-16:00h
https://www.ffg.at/europa/veranstaltungen/ERC_PRD_25-09-2018

Deadline for the submission of the requested documents to the EIFS for the TU Wien Host Commitment Letter:
Starting Grant: 03.10.2018
Consolidator Grant: 22.01.2019
Kontakt

TU Wien
Europäischer und Internationaler Forschungssupport (058-01)
Resselgasse 3, Stiege 2, 3. Stock
1040 Wien

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www.tuwien.ac.at/dle/eufs/erc